

# **SPECSINTACT Interagency Configuration, Control and Coordinating Board Meeting**

November 14-15, 2001  
Charleston, South Carolina

## **Attendees:**

Alice Butler, SPAWAR  
Jamell Caswell, InDyne  
Steven P. Freitas, USACE (Sacramento)  
Ed Gallaher, NAVFAC (LANTDIV)  
Thomas Hinshaw, NASA  
Al Johnson, NASA  
Carl Kersten, NAVFAC  
Joe Looney, NAVFAC (SouthDiv)  
Miguel A. Morales, NASA  
Pat Robinson, InDyne

## **Introduction** - Miguel Morales, NASA

- Welcomed everyone to the meeting.
- Discussed the purpose of scheduling the meeting six months in advance to ensure all voting members from each agency are available to attend the meeting.
- In the future, if all voting members are not available to attend the meeting it will be rescheduled.
- Presented overview of Charter.

## **UFGS** - Carl Kersten, NAVFAC

- Background – Both agencies Naval Facilities Engineering Command (NAVFAC)/Army Corp of Engineers (CoE) databases contain 400 specifications.
- Currently the UFGS database contains 803 specifications. Eighty-five of the 803 specifications are unified specifications that are shared by both NAVFAC and CoE who are responsible for maintaining the technical update.
- NAVFAC has contracted a firm to combine and make comments on eighty-six specifications. Forty-three of the specifications are CoE and forty-three are NAVFAC specifications.

- Issues that have resulted from the review by the firm:
  1. Not every agency agrees on Submittals
  2. Not every agency requires the same unit of measure, Metric/English
  3. Tailoring options
  4. Regional Requirements
- The process is currently running on schedule with about 4 years left.
- The NASA agency expressed an interest in being part of UFGS.

**ACTION: Carl Kersten will investigate the necessary steps required for NASA to participate in the UFGS. The information will be emailed to the meeting attendees.**

**ACTION: Carl Kersten will obtain a listing of all working groups. The information will be emailed to the meeting attendees.**

**ACTION: Tom Hinshaw will review with NASA Headquarters and all NASA Centers a plan for NASA to integrate to the UFGS.**

Discussed different methods of getting users to read section notes in SI.

**Unified Master Reference List (UMRL) Issues** – Jamell Caswell/Pat Robinson, InDyne

- Presented in trying to implement the UMRL into SpecsIntact (SI) software, the development team has noted a series of issues. The most critical issue is that the UMRL still does not contain clean data.
- A lengthy discussion was held on the process of how the UMRL is updated by Mr. Quinn and how the information is given to the National Institute of Building Sciences (NIBS).
- The board recognized that there were little checks and balances in place to ensure that data in the UMRL is of releasable quality.
- The board decided that it would be a good idea for SI to provide a report that would compare the UMRL to the section master reference list.
- The board agreed that more work cleaning up the UMRL is needed before software changes can be accepted.

**Demo of SpecsIntact 3.1** - Jamell Caswell, InDyne

- A detailed demo was presented to the board to review all the major enhancements to SpecsIntact 3.1.

- The presentation was well received by the board members.

#### **Training – Alice Butler, - SPAWAR**

- 12 classes were conducted for 2001, 7 in Norfolk, 5 onsite (3-Baltimore, 2-Pt. Hueneme, and 2 Ft Meade)
- Student Distribution by Agency:
  - 47 Navy – 46%
  - 14 Army – 14%
  - 31 A&E – 30%
  - 11 USDA (Dept of Agriculture Research Center in Beltsville, MD) – 11%
- Many companies send an employee to training on a yearly basis.

#### **SpecsIntact Accomplishments – Pat Robinson, InDyne**

- Reported four versions of the software were released since the last meeting.
- Reviewed customer comments stating their impression of the software, customer service support, and the new SpecsIntact website to be released in January 2002.
- Described in detail the new features incorporated in the software releases for the past six months.
- Reported web site statistics –20,000 hits (Jan. 2000 - Sept. 2001) to the SpecsIntact home page.
- Reported statistics of user calls by agency and associated firms.

#### **REVIEW CHANGE REQUESTS – Jamell Caswell/Patricia Robinson, InDyne**

- Presented for Board's consideration twenty new Change Requests
- The status of the changes requests presented:
  - Accepted 12
  - Withdrawn 2
  - Rejected 3
  - Deferred 3

## **PDF Publishing – Jamell Caswell, InDyne**

- A presentation and demo displaying how sections would be bookmarked in a document.
- Discussed future direction of the bookmarking project and decided the following:
  - Create a separate tab on the print dialog called Publish/PDF
  - Allow the ability to create a separate file for the project table of contents
  - Only publish processed files
  - The Project table of contents should contain hyperlinks to other documents
  - Allow an option that would create one document or separate documents
  - The publish option can contain the section table of contents
  - Move the 'PDF Documents' section to the separate tab

**ACTION: A video teleconference will be scheduled for the board members to review a prototype for implementing PDF.**

## **Stand Alone Submittal Register (SASR) – Jamell Caswell, Indyne**

- A presentation and demo displaying the old and new Standalone Submittal Registry.
- The board decided that the filename used by the old SASR (Navy4288.txt) should be called something else like UFGS4288.txt or Register.txt.
- Discussed a facility to transmit the SASR via email. The board decided that the following should be transmitted:
  - Data only
  - Program and data
  - Pdf format
- Requested each agency provide names of individuals to beta test the SASR.
  - NASA – Don Minderman, Kennedy Space Center
  - NAVFAC – Sarah Kotecki and Sean Sweeney (EFDLANT)
  - Army – (Waiting for beta tester name)

**ACTION: Steve Freitas contact Rick Dahnke and provide names to SpecsIntact personnel to distribute the SASR software for beta testing.**

### **Prioritize Future Direction** – Miguel Morales

The following items were prioritized by the board:

1. New SI Editor
2. PDF Publishing
3. Standalone Submittal Registry

### **Wrap-Up** – Miguel Morales, NASA

The next meeting is scheduled for May 22 and May 23. No location was disclosed.