UFGS Working Group Meeting Minutes

Date: November 3 – 4, 2009
Time: 9:00 am – 5:00 pm
Location: KSC Conference Center
Kennedy Space Center, FL
Author: Cheryl Fitz-Simon

ATTENDEES:

Invited	Attended	Name	Organization/ Location	E-Mail
✓	✓	Frank Der	NASA (KSC)	Frank.D.Der@nasa.gov
✓	✓	Steve Rider	NASA (HQ)	Stephen.S.Rider@nasa.gov
✓	✓	Pete Rossbach	USACE (Washington)	Peter.J.Rossbach@usace.army.mil
✓	✓	Steven Freitas	USACE (Sacramento)	Steven.P.Freitas@usace.army.mil
✓	✓	Sheron Belcher	USACE (Huntsville)	Sheron.G.Belcher@usace.army.mil
✓	×	Carl Kersten	NAVFAC (Norfolk)	Carl.Kersten@navy.mil
✓	×	Mike Helmick	Abacus Technology (KSC)	Michael.Helmick@nasa.gov
✓	✓	Jim Brandenburg	Abacus Technology (KSC)	James.S.Brandenburg@nasa.gov
✓	✓	Jim Whitehead	Abacus Technology (KSC)	James.S.Whitehead@nasa.gov
✓	✓	Mark Mackenzie	Abacus Technology (KSC)	Mark.D.MacKenzie@nasa.gov
✓	✓	Cheryl Fitz-Simon	Abacus Technology (KSC)	Cheryl.L.Fitz-Simon@nasa.gov
✓	✓	Maggie Muller	Abacus Technology (KSC)	Martha.A.Muller@nasa.gov
✓	✓	Michelle Pizzuto	Abacus Technology (KSC)	Michelle.L.Pizzuto@nasa.gov
✓	✓	Rick Hatcher	EG&G (KSC)	Richard.Hatcher@jbosc.ksc.nasa.gov
✓	✓	Richard Hungate	EG&G (KSC)	Richard.Hungate@jbosc.ksc.nasa.gov

MEETING OBJECTIVES:

1) Introduction
2) Review Prior Action Items
3) IHS Contract
4) Master Text Tasking – FY10
5) Formatted Table Implementation
6) Internet Based Database for Tracking UFGS
7) Submittal Paragraph General Note
8) UFGS Tailoring Options
9) Agency Quality Control Sections
10) UFC 1-300-02
11) MIL-STD-3007F
12) Projnet/CCR
13) Action Items

DISCUSSION SUMMARY:

Subject 1: Introduction

1) Pete Rossbach, USACE, opened the meeting by welcoming everyone.
2) Pete transferred title as Chairman for the UFGS Working Group and SI-CCCB Chairman to Frank Der, NASA, beginning January 2010.

Subject 2: Review Prior Action Items

1) List of past action items were distributed to the attendees for status.

2) Each item was reviewed and commented on for posting with the meeting minutes.

Subject 3: IHS Contract

1) The Department of Defense (DoD) Contract with Information Handling Services (IHS) to update the UMRL ended September 30, 2009.

2) New Contract was awarded to MadCad.

3) MadCad and IHS will work together, but it is unclear as to what extent.

4) The Department of Defense Non-Government Standards can be accessed from the WBDG web site.

5) MacCad was informed not to provide ASTM information to the DoD. As a result NAVFAC is researching and will provide updates to DoD and the UFGS Working Group.

6) Past versions of documents can be obtained through MadCad, not IHS.

7) Carl Kersten will be meeting with MadCad and will report the results.

8) IHS provided an Excel spreadsheet under the previous contract therefore, MadCad should do the same.

Subject 4: Master Text Tasking – FY10

1) Richard Hungate provided updates for FY10 Master Text tasks.

2) Merge Carryovers
   a) 21 13 xx – Fire Suppression Sprinkler Systems (Group #41)
      (1) More updates need to be done
      (2) Technical Proponents have not commented

b) 26 12 19 – Transformers
   (1) The Technical Proponents have delayed these Sections for 2 years

c) 27 21 00 / 40 95/33 – Fiber Optics
   (1) Sections were resubmitted to the Technical Proponents
   (2) Given 30-days to respond
   (3) After the 30-day period the Sections will be posted

d) 32 01 19.61 – Resealing of Joints in rigid Pavements
   (1) Reviewed and approved to post

e) 32 12 xx – Coal Tar Sealer
   (1) Issues submitted by the Technical Proponents were incorporated
   (2) Resubmitted for review with no comments received
   (3) Approved to post

f) 32 17 xx – Paving Specialties
   (1) Approved to post

g) 40 17 30 – Welding General Piping
   (1) Sent to Technical Proponents for review
   (2) No comments received
   (3) Approved to post

h) 32 17 xx – Paving Specialties
   (1) Approved to post

i) 40 17 30 – Welding General Piping
   (1) No comments received
   (2) Approved to post

3) CMS/CCR New Section Requests (PROJNET)
   a) The UFCs will be moved over into the new system first, followed by the specifications
   b) 80% of the specifications in the current CMS/CCR System are outdated
   c) NASA will receive funding to clean up the CMS/CCR system in order for the specifications to be moved into the new system

4) RCB&EA
   a) There are four new Sections
   b) The Tailoring option was changed to indicate RCB&EA and changes were made to the General Note
   c) If USACE doesn't respond, proceed with posting

5) New UFGS COBIE Section
   a) This should be coordinated in order not to duplicate effort
   b) NASA directed Richard Hungate to proceed

6) UFGS Painting Sections
   a) Majority of the work here at KSC is maintenance and renovations
   b) USACE uses a Service Contract
      (1) UFGS Spec Sections are not used for maintenance. Maintenance is handled by their Operations and Maintenance division
      (2) Most of the Corps work is new construction
      (3) Could be used when for "bridge painting"
      (4) USACE has no objection to using the Sections but it isn't normal operation. The Corps could begin to take advantage of these Sections since they are available.
      (5) The work on these sections are being driven by FedGreen
      (6) Free training for SSPC is available until June 2010

   c) FedGreen
      (1) Funding and tasking will determine whether to proceed with the updates
      (2) Richard Hungate will synchronize the effort with the UFGS

   d) The UFGS Working Group will review the proposal for a New "Insulated Concrete Forms" section, although this effort is not a high priority do to funding.

Subject 5: Formatted Table Implementation

1) The Database Managers were scheduled to incorporate Formatted Tables throughout the UFGS as soon as a ThinApp version of SpecsIntact that supports the new tables was released. The Technical Support team has received several calls in which the NMCI Customers were reluctant to run a ThinApp version because it doesn't appear on NMCI's approved list.

2) ThinApp doesn't require an installation, although it is an executable.

3) NAVFAC has information posted for NMCI users on the WBDG Web Sites Department of Defense (DoD) page listing three options they can use to access the latest version of SpecsIntact.

4) The Working Group members were not sure whether NMCI policy allows their customers to run the ThinApp version, therefore cannot be resolved at this meeting since Carl Kersten was unavailable to provide guidance.

5) The UFGS Working Group stated there should be an NMCI policy to clarify this issue.

6) The latest version of SpecsIntact has not been certified by NMCI.

7) SpecsIntact has to obtain DoD certifications from each Agency because each Agency has their own requirements.

8) Jim Whitehead is currently working with the USACE Certification team to see about Certifying SpecsIntact "4" so that each minor release does not have to be re-certified.

9) The Army Knowledge Online has the Certificate of Networthiness and he will forward it to the SpecsIntact Team.

10) Pete stated that the Technical Support Desk should direct the ACE-IT people that are having difficulties to him.

11) At this time, the UFGS Working Group decided to not proceed with the implementation of formatted tables throughout the UFGS until NMCI approves a version of SpecsIntact that will support the effort.

Subject 6: Internet Based Database for Tracking UFGS

1) Sheron Belcher and Sandy Wood presented the Internet Based Database that is being designed for tracking the UFGS changes.
2) The database was developed using SQL and Visual Studio.

3) The database will replace the Cumulative Change List that is located on the WBDG Web Site. Currently, the file is manually updated by the UFGS Database Coordinator.

4) Sheron and Sandy will meet with Bob Payne to see if NIBS will be willing to place the new database on their server making it available to the general public.

5) The Database Coordinator's will have administrative rights to the database for posting the quarterly updates.

6) Sheron will update the UFGS Working Group at the Next Meeting.

Subject 7: Submittal Paragraph Note

1) The problem with the Submittal Paragraph Note has to do with Design Build requirements.

2) The recommendation is to use one digit designations for "Design Build Classifications" rather than two digit designations. The Designations are as follows:
   a) "D" following a submittal item (instead of "G") indicates that the submittal requires Designer of Record approval (DA)
   b) "C" following a submittal item (instead of "G") indicates that the submittal requires Government Conformance Review of Design (CR)

3) Jim Whitehead has contacted Haskell Barker to discuss this issue. Haskell Barker stated that the one digit codes used by SpecsIntact can be converted into the two digit classification code the RMS system uses therefore, no changes to the SpecsIntact software would be required.

4) The UFGS Working Group agreed to utilize a single letter classification code and modify the Submittal Paragraph General Note defining the approved classifications.

Subject 8: UFGS Tailoring Options

1) As requested by the UFGS Working Group, Cheryl Fitz-Simon provided a list of the Tailoring Options used throughout the UFGS.

2) The board will provide definitions for these options so they can be published on the SpecsIntact Web Site Knowledge Base as well as Online Help.

3) Make Agency specific Tailoring Options uniform throughout the UFGS.
   a) Navy Regional Tailoring Options should begin with Navy, not “NAVFAC”
   b) Army uses “Army” not “USACE”
   c) NASA uses “NASA”

4) Change Tailoring Option for Construction to Design-Bid-Build

5) Tailoring Options cannot contain slashes “/” separating the tailoring options
   a) Tailoring Options must be nested for example:

6) Tailoring Options must be “Uppercase”

Subject 9: Agency Quality Control Sections

1) There are Sections that have been unified that were originally Navy Sections.

2) The Section Titles should not use Agency names:

01 45 01	USACE QUALITY CONTROL
01 45 01.10	USACE QUALITY CONTROL SYSTEM (QCS)
01 45 02	NAVFAC QUALITY CONTROL
01 45 02.10	NAVFAC QUALITY CONTROL FOR MINOR CONSTRUCTION
01 45 04	NASA QUALITY CONTROL

3) Change Section Titles and Numbers as follows:
   a) 01 45 01.10 10 QUALITY CONTROL SYSTEM (QCS)
   b) 01 45 16.13 10 CONTRACTOR QUALITY CONTROL
   c) 01 45 02.10 20 QUALITY CONTROL FOR MINOR CONSTRUCTION
   d) 01 45 16.13 20 CONTRACTOR QUALITY CONTROL
   e) 01 45 16.13 40 CONTRACTOR QUALITY CONTROL

4) Add Tailoring Options for the “Quality Control” Section

5) Change Section 01 45 02.10 to 01 45 02.10 20 and Title to “Quality Control Minor Construction”

6) Changes shall be implemented in the February 2010 release.

Subject 10: UFC 1-300-02

1) Steve Freitas presented updates that were made to the UFC 1-300-02.

2) Referencing IHS and MadCad.
   a) Paragraphs Referencing IHS or MadCad change to "Department of Defense Non-Government Standards Access" and add the link from WBDG.

   b) If there are conflicting acronyms use the acronym approved by the database manager.

   c) 2-2.7 Change underscribed characters to underscore characters.
      (1) Change ([_____]) to (i.e. [_____])

   d) 2-2.8 Tailoring Options
      (1) Common place to reference when creating Tailoring Options for consistency throughout the UFGS
   e) 2-2.9.4
      (1) Fix
      (2) Add paragraph for Design Build Classifications

Subject 11: MIL-STD-3007F

1) Steve Freitas presented updates that were made to the MIL-STD-3007F.
   a) Updates to the Table of Contents to reflect the revisions

Subject 12: PROJNET/CCR

1) Pete Rossbach provided status on the new CCR System being developed by NIBS. This system will replace the PROJNET/CCR System.

2) The CCR system within PROJNET will be abandoned in place.

3) The UFC's will be incorporated first followed by the specifications shortly afterwards.

4) Pete stated that he would fund the effort to clean up the CCRs from Projnet to be incorporated in the new system.

5) Sheron Belcher will see if the Huntsville District would be willing to undertake this effort.

6) The UFC will be released by the end of the calendar year.

7) The next release is scheduled for February 2010.

8) The new specification template will be available through the new system.

9) This system was designed to manage the history for all types of documents UFGS Specifications, UFS, EISA, etc.

Subject 13: Action Items

#	Action Items	Person	Assign Date	Due Date	Item Status
1	Modify MIL-STD-3007F 5.2.1.1 to "UFGS Agency Database"	Steve Freitas	05/01/07	12/21/07	Completed 11/01/09
2	Modify MIL-STD-3007F 5.2.1.4 to "UFGS Agency Database"	Steve Freitas	05/01/07	12/21/07	Completed 11/01/09
3	Modify MIL-STD-3007F 5.2.1.5 to "Agency Databases"	Steve Freitas	05/01/07	12/21/07	Completed 11/01/09
4	Discuss review and approval process at the upcoming CP meeting.	Carl Kersten And Pete Rossbach	05/01/07	11/09/07	Completed 11/03/09
	Comment: • Pete Rossbach stated the 5 yr. plan was approved for the Unified Facilities Criteria (UFC) documents • Pete also stated the Specifications were not under a 5 yr. plan at this time • The Coordinating Panel for DoD meets once a month • New specifications must be approved by the Coordinating Panel				
5	Follow up with the Protective Design Center for the status of Section 32 31 ???	Pete Rossbach	05/02/07	05/31/07	Completed 04/2008
6	Provide direction to MadCad to use the exact publication titles as they are used on the MadCad web site	Carl Kersten	05/02/07	01/2008	Ongoing
7	Rick Hatcher will send Pete Rossbach an email stating what Sections are still out for PDC review.	Rick Hatcher	10/30/07	11/09/07	Ongoing
8	Follow-up with Chuck regarding ADS interfacing with SpecsIntact	Steve Rider	10/30/07	10/30/07	OBE
	Comment: This action is not longer required as ADS no longer exists.				
9	Conference call with ADS, SpecsIntact and Steve Rider	Steve Rider	10/30/07	TBD	OBE
10	COBIE Web Meeting to get more Specs people up-to-date with COBIE	Steve Rider	10/30/07	TBD	Complete
	Comment: COBIE has its own structure for importing submittals. Steve Rider stated that NASA uses Projnet for tracking Submittals whereas RMS is used for the Corps of Engineers.				
11	Provide an updated Discipline Working Group List to Rick Hatcher	Pete Rossbach	10/30/07	11/09/07	Complete
	Comment: Pete stated the Discipline Working Group List now resides on the WBDG UFGS Web Page.				
12	Provide Steve Rider a copy of the list of open CCR items that was previously sent to Bill East	Carl Kersten	10/30/07	11/09/07	Withdrawn
13	Meet with Bill East to discuss open CCR items in Projnet	Steve Rider	10/30/07	TBD	Withdrawn
14	Complete final revisions to 01 33 00 Submittal Procedure Sections	Rick Hatcher	10/30/07	11/09/07	Completed
15	Provide a list to Bill to add to the distribution for the COBIE Web conference	Pete Rossbach	10/31/07	11/09/07	Completed
16	Modify the UFC 1-300-02 to incorporate guidelines for using Formatted Tables in the UFGS.	Steve Freitas	06/03/08	06/30/08	Completed 11/01/09
17	Modify the UFC 1-300-02 to incorporate the order in which the Reference and Submittal Article are located according to CSIs Section Format™/Page Format™.	Steve Freitas	06/03/08	06/30/08	Completed 11/01/09
18	Modify the UFC 1-300-02 to incorporate guidelines for using/incorporating Specifiers Notes	Steve Freitas	06/03/08	06/30/08	Completed 11/01/09
19	Contact TEN Representative requesting NASA access	Pete Rossbach	06/03/08	06/30/08	Completed
	Comment: A military (.mil) email address is required in order to access USACE TEN System therefore, NASA cannot obtain access.				
20	Discuss modifying the WBDG UFGS Page with Bob Payne	Carl Kersten	06/03/08	06/30/08	Ongoing
21	Email Pete Rossbach EISA 2007	Rick Hatcher	06/03/08	06/30/08	Completed
22	Send updated PowerPoint Presentation on the outstanding UFGS Sections to the UFGS Working Group	Rich Hatcher	06/03/08	06/30/08	Ongoing
23	Forward the EISA 2007 to the Sustainable Design Working Group	Pete Rossbach	06/03/08	06/30/08	Completed

24	Schedule Conference Room for next UFGS Working Group and SI-CCCB Meetings to be held November 2009	Frank Der	06/03/08		Completed
25	Once the CMS/CCR System has been replaced with the new System, update the UFGS Links	Database Mgrs.	03/31/09		Pending
26	Look into whether a Level 4 designation is required for the Sustainable Design Requirements for Concrete	Richard Hungate	03/31/09	O6/16/09	Completed
27	Review whether or not to provide additional funding for additional DoD merger (FY-09)	Pete Rossbach		O6/16/09	Completed
28	Provide FY10 – FY11 Spend plan to Pete Rossbach	Richard Hungate	03/31/09	11/03/09	Completed 11/06/09
29	Provide US Army Corps of Engineers Logo link	Steve Freitas	03/31/09	O6/16/09	Completed
30	Send NAVFAC Commissioning Section to Rick Hatcher for integration for the Fed Green Spec and UFGS Sections	Carl Kersten	03/31/09	O6/16/09	Completed 10/28/09
31	For the RCB&EA Sections, change the Tailoring Tag from NASA To RCB&EA	Richard Hungate	03/31/09	O6/16/09	Completed 11/03/09
32	Place description of RCB&EA in a Scope Note	Richard Hungate	03/31/09	O6/16/09	Completed 11/03/09
33	Add Link to the UFC 1-300-02 in the Scope Note	Richard Hungate	03/31/09	O6/16/09	Completed 11/03/09
34	Update the UFC 1-300-02 to include a section that defines the rules of creating tailoring tags and a description of the tailoring options.	Steve Frietas	03/31/09	O6/16/09	Completed 11/01/09
35	Provide a list of the Tailoring Options within the UFGS to the UFGS Working Group	Cheryl Fitz-Simon	03/31/09	O6/16/09	Completed 11/03/09
36	UFGS Working Group provide definitions of Tailoring Options to Cheryl Fitz-Simon for posting on the SI Web Site & Help Files	UFGS Working Group	03/31/09	O6/16/09	Pending
37	Incorporate Link to the Tailoring Options Help in the Scope Note for RCB&EA	Database Mgrs.	03/31/09	O6/16/09	Pending
38	Provide link to Database Managers for Tailoring Options	Cheryl Fitz-Simon	03/31/09	O6/16/09	Pending
39	Send Email to the TPs regarding 40 17 30 – Welding General Piping to resolve issues	Richard Hungate	03/31/09	O6/16/09	In Progress
40	Have Bob Payne add a link on the WBDG to the new CMS/CCR System	Carl Kersten	03/31/09	O6/16/09	In Progress
41	Develop draft guidelines for submitting New Section requests for the UFGS Working Groups review	Sheron Belcher	031/31/09	06/16/09	Ongoing
	Comment: Once the WBDG releases the new system that will replace Projnets CCR System the sections will be resent				
42	Email the Discipline Working Group requesting that they assign a preparing activity for the 12 new Sections	Richard Hungate	03/31/09	O6/16/09	In Progress
43	Provide draft of the Concrete Sections to the UFGS Working Group	Sheron Belcher	03/31/09	12/01/09	In Progress
44	Distribute the UFC 1-300-02 to the Discipline Working Groups	Frank Der / Pete Rossbach / Carl Kersten	03/31/09	06/16/09	Completed (NAVFAC) Completed (USACE) Completed (NASA) 11/06/09
45	Send UFGS Template to Steve for modification	Cheryl Fitz-Simon	04/01/09	06/16/09	Pending
46	Modify Section Template to match UFC 1-300-02	Steve Freitas	04/01/09	06/16/09	Pending
47	Modify UFC 1-300-02	Steve Freitas	04/01/09	06/16/09	Completed 11/03/09
48	Send the Technical Proponent List to Carl and Pete for updates	Pat Robinson	04/01/09	06/16/09	Completed 06/10/09
49	Update the Technical Proponent List, send to NIBS for posting	Pat Robinson	04/01/09	06/16/09	Completed 06/10/09
50	Contact Air Force to see if they want to be added to the UFGS Technical Proponent List	Sheron Belcher	04/01/09	04/13/09	Completed
51	Once the UFGS Technical Proponent List is final, the UFGS Database Manager will maintain annually	Database Manager	04/01/09		Ongoing
	Comment: Remove regular reoccurring actions				
52	Update the UFGS Database Manager procedure to include updating the UFGS Technical Proponent list	Maggie Muller	04/01/09		In Progress
53	Contact NIBS to see if they can incorporate a Check In/Check Out process into the new CMS System for UFGS	Carl Kersten	04/01/09		Completed 10/2009
54	Modify UFC 1-300-02 Section 2-3.1 Mood, Tense, and Voice	Steve Freitas	04/01/09		Completed 11/01/09
55	Change the Tailoring Option in the RCB&EA Specs from NASA to RCB&EA	Richard Hungate	03/31/09		Completed

56	E-Mail the Request for New Specification Template to the UFGS Working Group	Pete Rossbach	11/03/09	11/13/09	
57	Contact Haskell to develop a better COBIE Interface with RMS	Steve Freitas	11/03/09	01/31/10	
58	Review the Discipline Working Group List for possible updates for NASA	Frank Der Carl Kersten Pete Rossbach	11/03/09	01/31/10	
59	Review whether or not to provide additional funding for additional DoD merger (FY10)	Pete Rossbach	11/03/09	11/31/09	
60	Create a simplified Section Template removing most of the bracketed options	Cheryl Fitz-Simon	11/03/09	TBD	
61	Distribute new Section Template to Board prior to release/implementation	Cheryl Fitz-Simon	11/03/09	TBD	
62	Add a note with phone numbers/email addresses to the Technical Proponent List stating if you cannot reach a TP contact the representative for the Preparing Activity carl, pete or Frank	Maggie Muller	11/03/09	02/2010	
63	Updated UMRL Spreadsheet from MadCad Is HIS updating or will there be a separate spreadsheet from MadCad	Carl Kersten	11/03/09	12/31/09	
64	Provide update resulting from the MadCad meeting November 2009 to the UFGS Working Group	Carl Kersten	11/03/09	12/01/09	
65	Send Proposed FY10 List to Carl and Pete for distribution to Discipline Working Group	Richard Hungate	11/03/09	11/06/09	
66	Provide response of the Proposed List to Richard Hungate	Pete & Carl	11/03/09	11/31/09	
67	Check with Huntsville District to see if they can update the CCRs	Sheron Belcher	11/03/09		
68	Send the four New RCB&EA Sections and attachments to the TPs for review	Richard Hungate	11/03/09	11/31/09	
69	Forward information to the UFGS Working Group regarding the free training on SSPC	Richard Hungate	11/03/09	11/31/09	
70	Draft a Submittal Paragraph General Note detailing the classification codes used by SpecsIntact and RMS	Steve Freitas	11/03/09	01/31/09	
71	Email draft Submittal Paragraph General Note to Sheron Belcher and Richard Hungate for review/concurrence	Steve Freitas	11/03/09	01/31/09	
72	Once Submittal Paragraph General Note has been finalized forward to the UFGS Working Group for approval	Steve Freitas	11/03/09	01/31/09	
73	Implement Submittal Paragraph General Note throughout the UFGS for the May 2010 release	Database Managers	11/03/09	05/2010	
74	Remove Tailoring Options description from the General Note throughout the UFGS for the February release	Database Managers	11/03/09	02/2010	
75	Define and streamline Navy Tailoring Options	Carl Kersten	11/03/09		
76	Modify Help to define the use of Tailoring Options	Cheryl Fitz-Simon	11/03/09		
77	Incorporate nested Tailoring Options for Navy Regional options	Alynne	11/03/09		
78	UFGS Working Group provide updates to the Tailoring Options List for review at the next meeting May 2010	UFGS Working Group	11/03/09	05/2010	
79	Remove Agency name from the Quality Control Sections	Database Managers			
80	Change Section number to include fifth level designation	Database Managers			
81	Add Tailoring options for the Agency Quality Control Sections	Database Managers			
82	Implement Quality Control Changes for the February 2010 release	Database Managers			
83	Send Statement regarding Superseding to Steve Freitas to incorporate into UFC 1-300-02, 2-5	Maggie Muller	11/03/09		
84	Make corrections to the UFC 1-300-02 and send to the UFGS Working Group for Review	Steve Freitas	11/03/09	02/2810	
85	Send MIL-STD-3007F to Carl Kersten for publishing	Steve Freitas	11/03/09	11/31/09	
86	Update the UFGS Working Group with status of the UFC/CCR System	Carl Kersten	11/04/09	12/31/09	

87	Setup WebEx demonstration with Bob Payne to demonstrate the new CCR System	Carl Kersten	11/04/09	TBD	
88	Add capability to perform a keyword search on Section Titles in the new Internet Based Database for Tracking the UFGS	Sandy Wood	11/04/09	TBD	
89	Add capability to the Document List to "Filter by Status: ALL and AGENCY" in the new Internet Based Database for Tracking the UFGS	Sandy Wood	11/04/09	TBD	
90	Provide the customer's name who has inquired about the Metal Roof Specifications	Michelle Pizzuto	11/04/09	11/06/09	
91	Create Administrative Rights for User Groups for the different Document Types	Sandy Wood	11/04/09	TBD	
92	Obtain the Certificate of Networthiness (CON) from the "Army Knowledge Online" and forward to the SI Team	Pete Rossbach	11/04/09	01/31/10	

Next UFGS Working Group Meeting will be held
May 10 – 14, 2010
At
CSI Philadelphia, PA