

SpecsIntact eLearning Modules Transcript

Module: Chapter 2 – Adding External Section to a Job

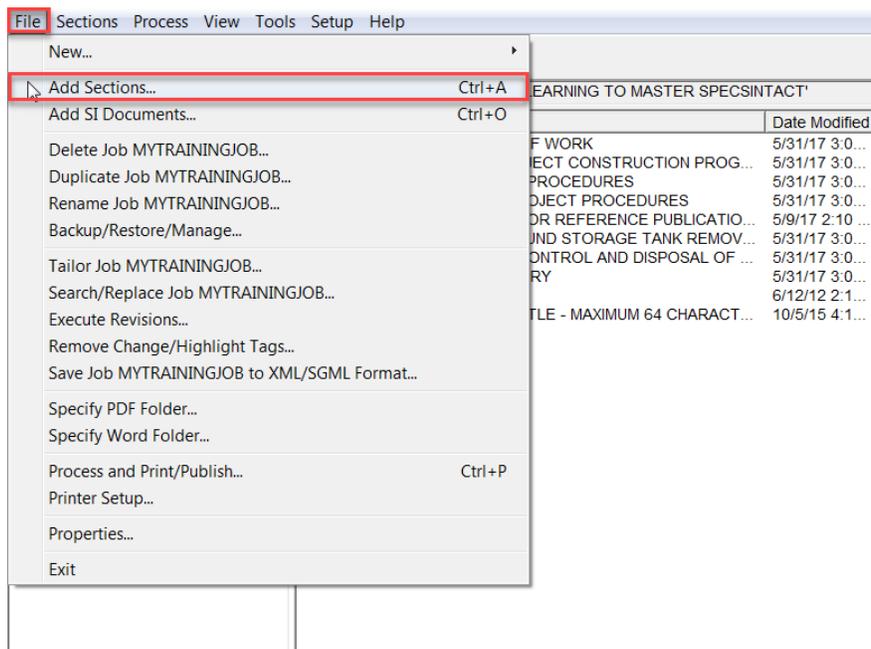
We highly recommend that you view the corresponding eLearning Module visual representation of the subject matter.

00:00:10,033 --> 00:00:26,166

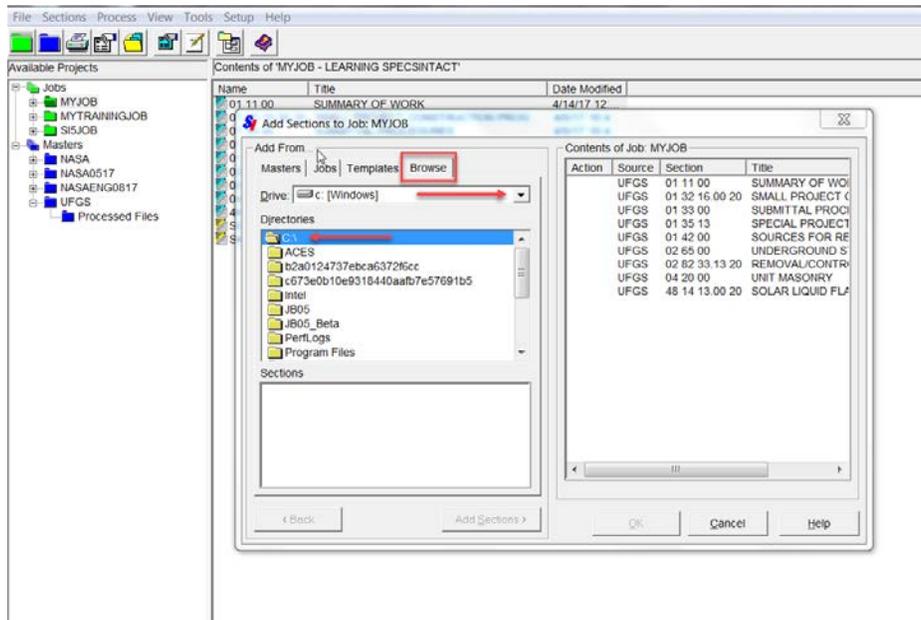
In this module, we are going to focus on adding Sections from external locations by browsing your systems drives or network to locate other Section files. When you need to Add Sections you may have received through E-mail or maybe from another location on your network drive.

00:00:26,166 --> 00:00:43,899

Let's go to the File dropdown menu and select **Add Sections**.

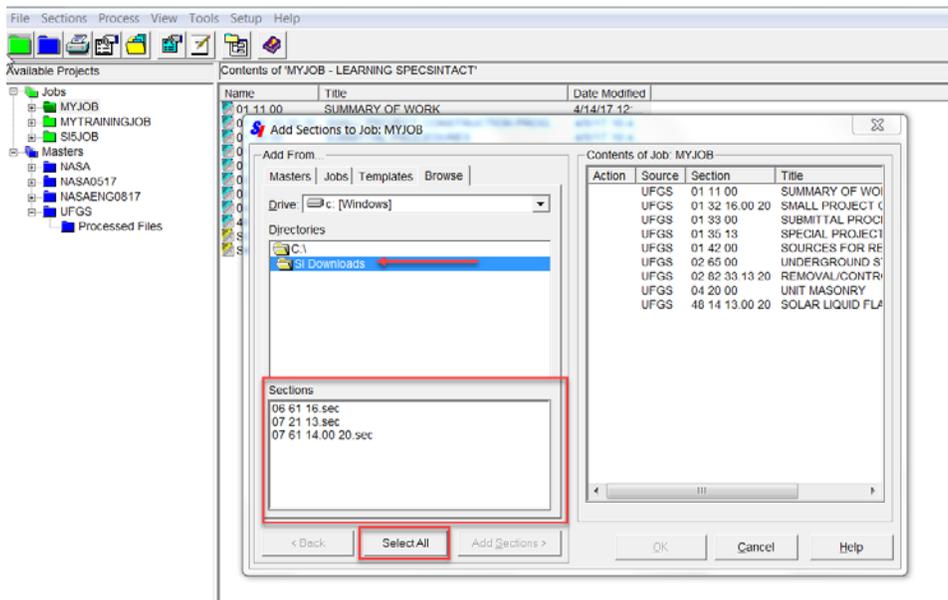


This time we are going to *choose* the **Browse Tab**. To select the **drive letter**, click on the **dropdown arrow** and select the **drive** where the Sections you wish to add reside.



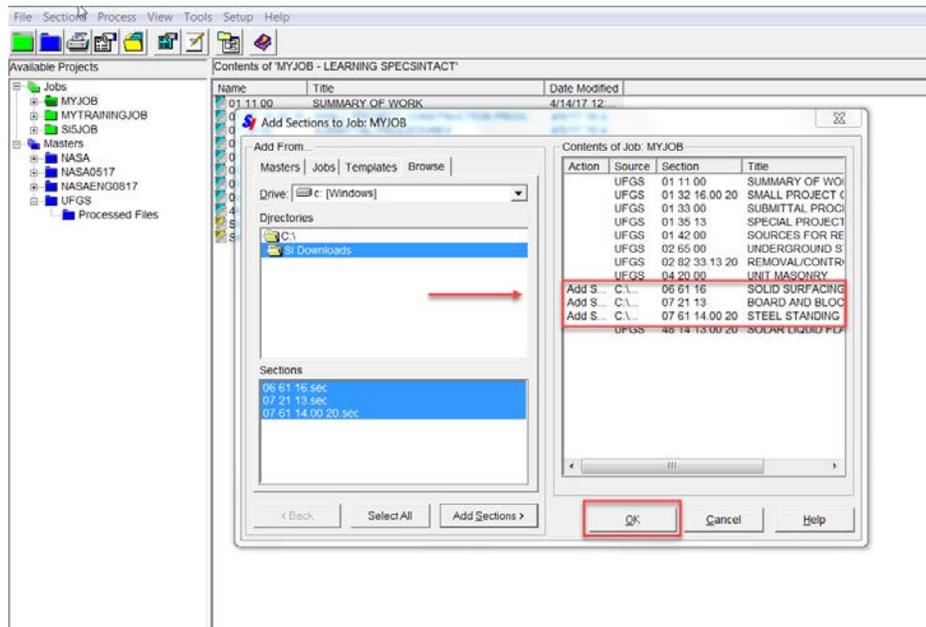
00:00:43,900 --> 00:01:13,166

I have saved Sections received through email on my hard drive so I am going to use the default drive letter of C: Under Directories, I am going to *double-click* on the C:\ folder, then I'm going to *scroll down* and locate the **SI Downloads** folder and *double-click*. You will see the Sections I want to add are now displayed in the Sections field. When you are doing this, and you do not see the Sections you wish to add, then more than likely they were renamed.



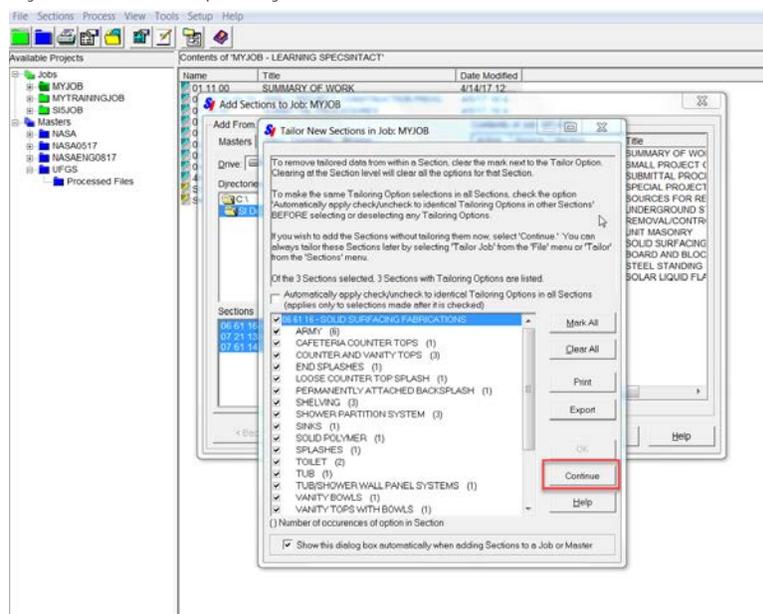
00:01:13,166 --> 00:01:52,200

Section names have to be identical to how they appear in SpecsIntact. Just as you would do in Windows, you can use the **keyboards Ctrl and Shift Keys** to highlight the **Sections** you want to add, *double-click* on the **Sections** or you can choose the **Select All** button. For this exercise, let's use the **Select All** button. Over on the Contents pane on the right, you will see the chosen Sections now appear and reflect that they are in the Add State, to complete the process, select the **OK**.



00:01:52,200 --> 00:02:15,300

Anytime a Section is added to an existing Job and contains Tailoring Options, the Tailoring New Sections in Job dialog box will open. You learned how to handle the Tailoring Options in the Tailoring A New Job module. To finish this process, make the necessary Tailoring Options selections or select **Continue** until you know what options you need to choose.



Contact Information

If you need further assistance, please contact our Technical Support Desk. We will be happy to answer any questions you may have.

SpecsIntact Technical Support

Monday - Friday

8:00 AM – 4:30 PM Eastern Time

Phone: 321.867.8800

Email: KSC-SpecsIntact@nasa.gov

eLearning Module Notes:
